

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Thursday, May 14th, 2009  
10:00 AM – Teleconference

### MINUTES (Approved July 29, 2009)

**Present:** Elise Cole, Chair (OLA); Shann Leighton (Small Libraries); Gay Kozak Selby (FOPL); Peggy Malcolm (SOLS); Cindy Weir (AMPLO); Rod Sawyer (MCL); David Allen (Federation CEO); Maria Ripley (Federation Admin)

**Regrets:** Margaret Rule (ARUPLO); John Slater (OLS-N)

#### 1. Call to order

The teleconference meeting was called to order at 10:10 AM.

#### 2. Approval of agenda

**Motion 01-09:** Cindy Weir / Gay Kozak Selby  
That the agenda be adopted as presented.  
CARRIED

#### 3. Approval of minutes of meeting of January 30<sup>th</sup>, 2009

**Motion 02-09:** Gay Kozak Selby / Cindy Weir  
That the minutes of the January 30<sup>th</sup>, 2009 meeting be approved.  
CARRIED

#### 4. Matters arising

A signed copy of the Governance and Service Agreement regarding the Ontario Public Libraries Guidelines and Accreditation Council by David Allen (Federation) and Leanne Clendenning (OLSN) was reviewed by the committee.

A question was asked about point 1 of "Roles and Obligations of OLS-N". Clarification was made explaining that historically this was the role and direction the Council would aim for.

It was stated to Council members that the agreement officially indicates that the Federation is the governing body providing administrative support and fiduciary leadership. It is not the intent for the Federation to interfere or drastically modify what has currently been set up. The official Federation representative on the council will be Gay Kozak Selby. Reporting to the Federation Board will be done by either Gay or Elise Cole, Chair.

One of the first orders of business is to review the 2004 SDC approved Terms of Reference. Gay Kozak Selby will lead the team of – Elise Cole, Shann Leighton, and Rod Sawyer. Gay will talk with Laurey Gillies and Leanne Clendenning to see if there is one more person from each of the organizations who are interested in participating. She will also try to ask about meeting space from SOLS for the first meeting. Maria Ripley will also be present to take minutes. Terms of Reference once drafted will need to be approved by the Federation Board of Directors. It is anticipated that the Federation Board will meet in late September.

## **5. Other business**

### **a) Kenora and Englehart public libraries re-accreditation audits**

Two motions were passed -

1) Motion 03-09: Rod Sawyer / Shann Leighton

That Council provide a six-month extension to Kenora Public Library to approved six month extensions however, minutes from the December 2009 meeting (not received or approved at this meeting) indicates that extensions have been granted.

### **b) Title page of First Nation version of Edition 4**

It was discussed that the First Nation edition in legal deposit is not edition 4 but rather edition 1. This will need to be corrected and a distinction made between Guidelines 4<sup>th</sup> edition and the First Nation 1<sup>st</sup> edition.

Elise Cole will send an email to First Nation libraries asking them to change their copies to read 1<sup>st</sup> Edition.

Copies shared with the Legal Deposit will need to be changed as well.

Current copyright is listed under OLS-N. Future editions will need to be changed to the Federation.

### **c) Technology Standards**

This item has been deferred to after the new Terms of Reference are in place.

Elise to follow up with OLS-North about the Technology Standards proposal discussed at the September 30<sup>th</sup>, 2008 meeting (Motion: 19-08). An inquiry will be made with regard to the amount of funding available for this project as the accountability will be the responsibility of the Federation under the new agreement.

### **d) Other**

Additional members are needed to fill the vacancies – First Nation, Northern and CELPLO - on Council. It was suggested that perhaps the Terms of Reference be updated before seeking persons to fill the vacancies.

Administrative items:

Letter of thanks to adjudicators and accredited libraries will be the responsibility of the Chair of Council. Signatories will be the Chair of Council and the Chair of the Federation.

Certificate signatories should be the Chair of the Federation and the Minister of Culture.

It was discussed that perhaps the Federation booth at OLA will include brochures and a small display promoting library accreditation.

**6. Next meeting** - Thursday, July 30<sup>th</sup>, 2009 at 10:00 AM

## **7. Adjournment**

The meeting ended at 11:05 AM