

September 25, 2013

## Executive Director

The Canadian Library Association/Association canadienne des bibliothèques (CLA) is seeking an Executive Director to provide leadership in building a strong Canadian national library association that advocates and promotes the value of libraries.

Working closely with the elected Executive Council, the Executive Director (ED) works with an experienced and passionate team of seven professional, technical, and support staff to lead the Association. The ED develops, executes and assesses strategies and results to achieve CLA's vision and goals. The ED reports to the President of the Executive Council. The ED also works consultatively and cooperatively with CLA members to advance the work of the Association.

The Executive Director works collaboratively and effectively with provincial, national, specialist and global library and related organizations. The ED ensures effective communication within the Association and represents CLA with various government departments, media, and with other organizations and partners.

CLA is the national voice for Canada's library communities. As members, we:

- champion library values and the value of libraries
- influence public policy impacting libraries
- inspire and support member learning
- collaborate to strengthen the library community

Founded in 1946, CLA is a non-profit voluntary organization, governed by an elected Executive Council, which is advised by over thirty networks and committees. The CLA membership consists of a diverse group of individuals and organizations involved or interested in library or information sciences. A large proportion of CLA Members work in college, university, public, special (corporate, non-profit and government) and school libraries. Others sit on the boards of public libraries, work for companies that provide goods and services to libraries, or are students in graduate level or community college programs.

The successful candidate will enthusiastically engage with these diverse individuals in championing library values and the value of libraries. Their passion will be evident in all interactions with members and stakeholders. In this context, managing day-to-day operations (including finances, human resources, communications and community relations, policy development, risk assessment, and project and program design, delivery and evaluation) and ensuring the excellence of CLA services will be particularly rewarding.

As the ideal candidate, you will have significant managerial experience, including financial and human resources. You will possess a university degree in education, business, or other relevant discipline. A CLA/ALA accredited Masters Degree in Library and Information Studies or graduate equivalent will be an asset. Your strong interpersonal skills enable you to build and maintain relationships with a variety of stakeholders. As well, you will have high-level oral and written communication skills and will be comfortable communicating with diverse audiences. French-language proficiency will be an asset. You will preferably have experience with Board governance, association management, and strong experience with project management, programming and delivery of services as well as ability to use new technologies for building community capacity and information dissemination. As the Executive Director's role is multi-faceted, you will be a well-organized, creative person who is also a self-starter, a strategic thinker and can successfully manage and lead change. You will have demonstrated leadership ability, be able to balance multiple priorities, take ambiguity in stride in a fast changing environment, and be comfortable working in a highly collegial, collaborative organization with those passionate about library and information services and issues facing libraries.

If you are looking for a new challenge and an opportunity to make a meaningful contribution to the library community in Canada, submit your application by **October 25, 2013** to [claedcareer@cla.ca](mailto:claedcareer@cla.ca). All applications and documentation will be treated confidentially.

For more information visit our website [www.cla.ca/librarycareers/jobsearch](http://www.cla.ca/librarycareers/jobsearch)