

# Federation of Ontario Public Libraries

**Meeting of the Board of Directors**

**Minutes Friday, April 15th 2016**

*10:00 am – 3:00 pm*

**North York Central Library – 5120 Yonge Street – Boardroom 4th Floor**

Attendees: Margie Singleton, Vickery Bowles, Jennifer LaChapelle, Kathy Fisher, Ian Ross, Claire Dionne, Margaret MacLean, Julia Merritt,

Regrets: Jonathan Lewis, Amanda Simard, Sheri Mishibinijima, Sonya Doyle, Wayne Greco, Terri Pope, Paul Ainslie

Staff: Stephen Abram, Monica Mixemong

Guest(s): Anand Date, Sheila Taylor

# AGENDA TIME (Min.)

1. **Call to Order 2**

FOPL Board of Directors meeting called to order at 10:35 am

1. **Regrets 2**

As noted

1. **Declarations of Conflict of Interest 1**
   1. Stephen Abram: consulting to PLs (Waterloo PL/Edmonton PL/St Mary’s/Caledon PL) investments in Library start-ups, teaching at iSchool (UofT) as well as a partnership and advisory council position.
   2. No further conflicts noted
2. **Approval of Agenda 2**

MOTION

Motion to Approve the FOPL Board of Director’s Agenda of Friday, April 15th 2016

Moved By:

Margaret MacLean, Thunder Bay Public Library

Seconded By:

Ian Ross, Whitby Public Library

/All in Favour

1. **Approval of Minutes 4**

*January 27th 2016 Post-AGM \**

MOTION

Motion to Approve the FOPL Board of Director’s Minutes of January 27th 2016

Moved By:

Julia Merritt, Stratford Public Library

Seconded By:

Claire Dionne, Bibliotheque Publique du Canton de Russell

/All in Favour

1. **FOPL CHAir Report M. SINGLETON**

***Motion:***

*That the report of the FOPL 2016 chair be received.*

*MOTION*

*Moved By:*

*Jennifer La Chapelle, Clearview Public Library*

*Seconded by:*

*Sabrina Saunders, Six Nations Public Library*

1. **Executive Director Report\* S. Abram**

***Motion:***

*That the report of the FOPL Executive Director be received as circulated.*

Moved By:

Margaret MacLean, Thunder Bay Public Library

Seconded By:

Claire Dionne, Bibliotheque Publique du Canton de Russell

/All in Favour

1. **Treasurer’s Report EXECUTIVE**

***Motion***: *It is recommended that the Federation of Ontario Public Libraries Board receive the Treasurer’s Report for the period ended March 18th, 2016*

*Moved By:*

*Julia Merritt, Stratford Public Library*

*Seconded By:*

*Diane Kelly, Clearview Public Library*

*/All in Favour*

1. **AGM: Caucus Elections / Nominations S. Abram**

*MOTION*

*That the FOPL Board of Directors hereby acclaim,*

*Sheila Taylor of Halton Hills Public Library and Anand Date of Whitchurch-Stouffville Public Library as Trustees to the FOPL Board of directors Small-Medium Caucus, effective April 15th 2016 for a 3 year term ending 2019.*

*Moved By:*

*Margaret MacLean, Thunder Bay Public Library*

*Seconded By:*

*Jennifer La Chappelle, Clearview Public Library*

*/All in Favour*

1. **Membership Fees Tally S. Abram**

* Report circulated for information
* Currently, outstanding fees rest at $26,000 – Monica will forward caucus talking points and contact information for renewals
* FIRST NATIONS:
  + SA is meeting with Northern Ontario First Nations Libraries at OLSN meeting in May;

1. **ARUPLO Membership Strategy S. Abram**

* To be discussed at June 10th FOPL BoD Meeting

1. **Board Insurance and Liability EXECUTIVE**

* The FOPL Board of Directors will be surveyed (Monica) to determine where the gaps in Director coverage are.
* Update provided at June 10th FOPL BoD Meeting

1. **Treasurer Recruitment by March 31, 2016 M. SINGLETON**

MOTION

It is recommended that the FOPL Board:

* 1. Appoint the Toronto Public Library (TPL) Director to be appointed to the Federation Board before the Board’s next meeting as Treasurer effective on the date of appointment to TPL;
  2. Add the new treasurer as a signing authority for the Federation effective the date of Appointment
  3. Remove Linda Mackenzie as a signing authority effective on the appointment of the new Treasurer
  4. Approve the revised Policy 3.3 – Signing Authorities (attached to report) to reflect these changes

Moved By:

Ian Ross, Whitby Public Library

Seconded By:

Margaret MacLean, Thunder Bay Public Library

/All in Favour

1. **FOPL Strategic Plan M. SINGLETON**

* The FOPL Executive will meet to draft a rough copy of the final report, it will be brought back to the June 10th FOPL Board meeting for discussion and approval

1. **FOPL Statistics Project Renewal for 2014 Data**

***Motion***: *That the FOPL Statistics Project be updated and continued in 2016 to include development of the FOPL Index and the publishing and distribution of the data and 2001-2014 report, in the amount of $10,000.*

Moved By:

Sabrina Saunders, Six Nations Public Library

Seconded By:

Julia Merritt, Stratford Public Library

/All in Favour

1. **FOPL Marketing Campaign for 2016-2017 S. Abram**

* PowerPoint presentation used (attached)
* Brendan Howley (OpenMediaDesk – OMD), 3 year project; 4 journalists (OMD) to be hired to create thought provoking tools for social media, digitize Library stories as a visual to change the Public perception of Public Libraries. This was the result of our original RFP in 2014.

MOTION

FOPL is in tentative support of the Marketing Plan for 2016-2017, including efforts to gather information, contracts, deliverables and including budgetary support

Moved By:

Julia Merritt, Stratford Public Library

Seconded By:

Maureen Barry, Burlington Public Library

/All in Favour

1. **FOPL Government Relations Planning S. Abram**

* Talking points pulled from Executive Director report
  + CRTC: Media companies required to build community channels
  + Strategic Plan – its use and tools to use can be shared with members as finalized.

MOTION

The FOPL Board of Directors is in agreement to support a Strategic Planning session (webinar)

Moved By:

Margaret MacLean, Thunder Bay Public Library

Seconded By:

Anand Date, Whitchurch-Stouffville Public Library

/All in Favour

1. **Cyberbullying Legislation S. Abram**

* Request received from CELUPL for FOPL to explore the Cyber Bullying legislation and gather a legal opinion (with funds to support this initiative)
  + Request also received from AMPLO in the amount of $2,500
* The FOPL Board directs this issue to be explored with CULC, a national body (as this is not strictly a provincial issue).
* FOPL is of the suggestion to have a greater understanding of this law (white paper)
* Special thanks extended to CELUPLO and AMPLO for approaching FOPL with this request.

1. **Libraries 2025 S. ABRAM**

* Document provided for information
* Suggestion to host a Library Day at Queen’s Park after provincial elections/every 2 years
* Needs:
  + Tangible marketing tools (Fire fighters brought in their equipment for photo ops)
  + Better local MP engagement

1. **2016 Meeting Schedule**

* June 10
* Sept 23
* Nov. 25
* A teleconference in Jan. 2017 to approve the audit report
* The AGM on the first day of OLA Super Conference in Jan. 2017

**Other Business**

1. Adjournment