

# Federation of Ontario Public Libraries

**Meeting of the Board of Directors**

**AGENDA**

**Friday, September 15th 2017**

*10:00 am – 2:00 pm*

**TORONTO REFERENCE LIBRARY – 789 Yonge Street – Founder’s Room**

Attendees: Margie Singleton, Margaret Maclean, Ian Ross, Julia Merritt, Vickery Bowles, Maureen Barry, Elizabeth Glass, Wayne Greco, Anand Date, Sheri Mish, Jennifer LaChapelle, Rebecca Hunt, Ross Parry

Regrets: Amanda Simard, Sabrina Saunders, Paul Ainslie, Christina Blazecka, Pierre Giroux,

Absent: Kathy Fisher, Sonya Doyle, Diane Kelly

Staff: Stephen Abram, Helen Morrison

# AGENDA TIME (Min.)

1. **Call to Order 2**

FOPL Board of Directors meeting called to order at 10:22 am

1. **Regrets 2**

As noted

1. **Declarations of Conflict of Interest 1**
2. Stephen Abram: consulting to PLs (Waterloo PL/Edmonton P/L/St Mary’s/  
   Caledon PL, East Gwillimbury, Woodstock, Barrie, Lambton County) investments  
    in Library start-ups, teaching at iSchool (U of T) as well as a partnership and advisory  
    council position.
3. **APPROVAL OF AGENDA 2**

MOTION:

To Approve the FOPL Board of Director’s Agenda of Friday, September 15, 2017

Moved by:

Margie Singleton, Vaughan Public Libraries

Seconded By:

Margaret Maclean, Thunder Bay Public Library

/All in favour

1. **APPROVAL OF MINUTES –June 9, 2017 2**

MOTION:

To approve the minutes of June 9, 2017

Moved by:

Ian Ross, Whitby Public Library

Seconded By:

Wayne Greco, Sault Ste. Marie Public Library

/All in favour

1. **APPROVAL OF CHAIR’S COMMENTS/REPORT 10**

* No item to receive

1. **APPROVAL OF EXECUTIVE DIRECTOR’S REPORT 10**

MOTION:

That the report of the FOPL Executive Director be received as circulated

* ARC planned for February
  + AMO
  + Ontario Public Library Week
  + Canadian Library month
* Negotiation SOLS did for “Ontario Reads Project” will be announcing the title soon
* Overdrive will be given free to everyone to lend who has an Overdrive account
* Initiative to promote Canadian authors
* We have bi-weekly meetings with Counsel
* Meeting on Nov 23/17 with Finance people for the full budget ask
* Goal is to ask for 90 million in 2018 pre-election budget
* Want to take 2/3 of the 90M and increase the public library operating grant
* Encouraged Kevin Finnerty and the Ministry of Culture to invest in a study of digital public library for Ontario
* Booked booth at ROMA
* Julia Merritt signed contract for modernizing our payroll system
* CELA funding was renewed and the connectivity funding was restored

Moved by:

Margie Singleton, Vaughan Public Libraries

Seconded By:

Jennifer LaChapelle, Clearview Public Library

/All in favour

1. **TREASURER’S UPDATE \*DOC 4 10**

MOTION

That the Federation of Ontario Public Libraries Board receive the Treasurer’s

Report for the period ending August 31, 2017 and the write-offs of $12,750

* Ian Ross will contact Susanna Hubbard to regarding her commitment to the first nation sponsorship
* Our audit will start in October and we do not anticipate any problems

Moved By:

Wayne Greco, Sault Ste. Marie Public Library

Seconded By:

Ian Ross, Whitby Public Library

/All in Favour

1. **WORKING GROUPS 25**

MOTION

To discuss the new working groups and ask for Board members to participate

* CELUPL’s activities discussed for the first half of 2017 and Stephen feels Leslie Fitch is doing a great job
* The following board members have put their names forward for the working groups
  + Sheri Mishibinijima-- Indigenous Library Partnerships
  + Ross Parry- Government Relations
  + Elizabeth Glass- Government Relations
  + Margie Singleton- Government Relations
  + Maureen Barry- Government Relations
  + Jennifer LaChapelle- Government Relations
* Stephen’s next steps are to have the volunteers appointed, gather them for a teleconference and work plan by December.

Moved By:

Margaret Maclean, Thunder Bay Public Library

Seconded By:

Ian Ross, Whitby Public Library

/All in Favour

1. **ACTION: BOARD NOMINATIONS AND PROCESS 20**MOTION

to discuss the nomination committee, who wants to stay on and who’s term is up in 2018

* Sabrina Saunders volunteered for small and medium caucus to fill in for Terri Pope’s position
* Nomination for CEO first nations library- Kanihiote- Barbara Ross
* The following volunteers put their name forward to be on the Nominations Committee
  + Ian Ross, Whitby Public Library
  + Margie Singleton, Vaughan Public Libraries
  + Jennifer LaChapelle, Clearview Public Library
  + Elizabeth Glass, Toronto Public Library
* Margie Singleton, Vaughan Public Libraries was picked as Chair

Moved By:

Vickery Bowles, Toronto Public Library

Seconded By:

Wayne Greco, Sault Ste. Marie Public Library

/All in Favour

1. **MARKETING PLAN PROJECT-OPEN MEDIA DESK UPDATE 25**

MOTION

To discuss the Open Media Desk project to-date

* We have a cohort of 17 started
* We are gathering 3-4 more to start up next cohort
* Was promoted at Branding and Marketing Think Tank Conferences
* Anticipate getting 60-65% at end of year
* We have a larger social media presence than any political party and feel we are moving along well

Moved By:

Jennifer LaChapelle, Clearview Public Library

Seconded By:

Sheri Mishibinijima, Wikwemikong Public Library

/All in Favour

1. **STATS PROJECT Update**

* Starting to plan 2016 data
* Hope to get processed for Super Conference
* Brendan Howley to load the dashboard of all of Ontario onto Stephen’s computer to watch what’s happening in the Province
* trendline on library digital relevancy (LDRI)
* Statics and Measurement Symposium at iSchool on Oct. 2-3, 2017

1. **government relations strategy 20**

* Hired Counsel Public Affairs
* Targeting 2018 budget and targeting activities, which will lead to a formal ask in December
* Goals are in line with what FOPL’s government relations goals are
* Library Day at Queen’s Park scheduled for Nov. 23/17
* Seeing initiative coming out of the Public Library Funding Review

1. **EXECUTIVE DIRECTOR PERFORMANCE REVIEW PROCESS 15**

* Last year’s documents will be sent to the Chair (Julia Merritt), Vice-Chair (Paul Ainslie) and Past Chair (Margie Singleton) who will review and present to the board.

**Adjournment: 11:50**