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**Federation of Ontario Public Libraries**

**Annual General Meeting**

**Thursday February 1, 2018**

**4:00 to 5:00 pm**

**MTCC at Toronto, ON**

**MINUTES for APPROVAL**

**Agenda Item 1 - Call to Order**

* **The 2018 FOPL AGM was called to order at 4:00 pm**
* QUORUM - Chair requested if quorum had been achieved, FOPL Executive Director verified that quorum had been achieved

**Agenda Item 2 – Guests**

* Cathy Bogaart – ORION
* Laura Jamer – Ministry of Tourism, Culture & Sport
* Julia Merritt (Chair) addressed the assembly delegates, acknowledged the Board members present, FOPL staff, Stephen Abram and Helen Morrison. She expresses FOPL’s condolences on the passing of our board member, Paul Nicholls, Trustee, Georgina Public Library Board, in 2017.

**Agenda Item 4– Approval of Meeting Agenda**

**Motion**

***That the AGM Agenda be approved***

Moved By:

**margaret maclean, thunder bay public library**

Seconded By:

**kathy fisher, ottawa public library**

All in favour

None opposed

/Carried

**Agenda Item 5 – Approval of 2017 AGM minutes of February 2, 2017**

***Motion***

***Accept minutes of 2017 AGM as circulated***

Moved By:

**leslie fitch, milton public library**

Seconded By:

**carolyn nordheimer, whitchurch-stouffville public library**

All in favour

None opposed

/Carried

**Agenda Item 6 – Chair’s Report**

* Julia presented report 2017 Year in Review.
* Julia thanked all outgoing board members for their service.

***Motion***

***Receive the AGM Report of the Chair***

Moved By:

**louise proctor maio, richmond hill public library**

Seconded By:

**sabrina saunders, blue mountains public library**

All in favour

None opposed

/Carried

**Agenda Item 7 - Executive Director Report**

* Stephen highlighted the Executive Director’s report to the AGM delegates

**Motion**

***Report of the Executive Director be received as circulated***

Moved By:

**kathy fisher, ottawa public library**

Seconded By:

**margaret maclean, thunder bay public library**

All in favour

None opposed

/Carried

**Agenda Item 8- Treasurer’s Report**

* Julia Merritt (Chair) presented the circulated documents to the AGM delegates; 3 motions presented together

**Motion**

***That the audited Financial Statements and Auditor’s Report for the fiscal year ending October 31st, 2017 be received as circulated***

**Motion**

***That the firm BDC (formerly Geoff Crewe, Chartered Professional Accountant) be appointed to conduct an audit for the fiscal year ending October 31st 2017.***

**Motion**

***That the Federation’s budget for fiscal year 2017-2018 be received as circulated.***

Moved By:

**michelle alleyne, east gwillimbury public library**

Seconded By:

**marc saunders, barrie public library**

All in favour

None opposed

/Carried

**Agenda Item 9 - Confirmation of Acts of Directors and Officers**

**Motion**

***That all acts, contracts, by-laws, proceedings, appointments, elections and payments, enacted, made, done and taken in good faith by the directors and officers of the Federation to the date of this meeting, as the same are set out or referred to in the resolutions of the board of directors, the minutes of the meetings of the board of directors or in the financial statements of the Federation, are approved, sanctioned and confirmed.***

Moved By:

**carolyn nordheimer, whitchurch stouffville public library**

Seconded By:

**pierre giroux, grimsby public library**

All in favour

None opposed

/Carried

**Agenda Item 10- Reports of CELUPL and Working Groups**

**Motion**

***That the reports of CELUPL and the Working Groups as circulated or as noted in ED and Chair reports be received.***

Moved By:

**leslie fitch, milton public library**

Seconded By:

**sonya doyle, south river-machar union public library**

All in favour

None opposed

/Carried

**Agenda Item 11 - Nominations and Elections to the Board for 2018:**

The Chair reported the results of the Caucus elections to date.

|  |  |  |  |
| --- | --- | --- | --- |
| 2018 Board |  |  |  |
| **Caucus** | **Trustee/CEO** | **Name** | **Public Library** |
| **First Nations** | CEO \* | Barbara Ross | Mohawks of the Bay of Quinte Kanhiote Tyeninaga Territory Public Library |
| CEO | Sheri Mishibinijima | Wikwemikong Public Library |
|  |
| **Francophone** | CEO | Samara Cull | Armstrong Township Public Library |
| Trustee \* | Catherina Rouse | Bibliothèque publique de Clarence-Rockland Public Library  |
|  |
| **Large Urban** | Trustee | Wayne Greco | Sault Ste. Marie Public Library |
| CEO | Margie Singleton | Vaughan Public Libraries |
| Trustee | Margaret MacLean | Thunder Bay Public Library |
| CEO \* | Rose Vespa | Mississauga Library System |
| CEO  | Maureen Barry | Burlington Public Library |
| Trustee \* | Kathy Fisher | Ottawa Public Library |
|  |
| **Northern** | Trustee \* | Sonya Doyle | South River - Machar Union Public Library |
| CEO | Rebecca Hunt | City of Temiskaming Shores Public Library |
|  |
| **Rural** | CEO | Jennifer LaChapelle | Clearview Public Library |
| CEO | Christina Blazecka,  | Cochrane Public Library |
|  |
| **Small Medium** | Trustee | Pierre Giroux  | Grimsby Public Library |
| Trustee \* | Anand Date | Whitchurch Stouffville Public Library |
| CEO \* | Julia Merritt | Stratford Public Library |
| CEO \* | Sabrina Saunders | Blue Mountains Public Library |
|  |
| **Toronto** | Trustee | Paul Ainslie | Toronto Public Library |
| Trustee | Ross Parry | Toronto Public Library |
| City Librarian \* | Vickery Bowles | Toronto Public Library |
| MGMT | Elizabeth Glass | Toronto Public Library |

**Motion**

***That the names of those appointed and elected to the Federation’s Board of Directors by the various caucuses be endorsed as nominated***

Moved By:

**helen kelly, cambridge idea exchange public library**

Seconded By:

**michelle alleyne, east gwillimbury Public Library**

All in favour

None opposed

/Carried

**Agenda Item 12 - Other Business:**

Those members not returning to the Board were recognized and thanked for the contributions.

Julia welcomed the new board members and advised that a short Board meeting would follow the AGM for the purpose of appointing the executive committee.

 The executive director thanked the outgoing and incoming board for their support in the past year.

**Agenda Item 13 - Motion to adjourn**

**Motion**

***Motion to adjourn 2017 Federation of Ontario Public Libraries AGM at 4:40 pm***

Moved By:

**christina blazecka, cochrane public library**

Seconded By:

**Kathy Fisher, east Ottawa Public Library**

All in favour

/Carried

**Minutes of Closed Session- FOPL AGM**

**Motion**

To go in camera at 4:50 pm

Moved By:

**christina blazecka, cochrane public library**

Seconded By:

**pierre giroux, grimsby public library**

**Motion**

**To implement a 1.25% COLA to the ED and Administrator salaries, retroactive to November 1st, 2017 as applicable, AND THAT the Board clarify whether TPL COLA or CPI inflation is to be used going forward for consistency.**

Moved By:

**Catherina rouse, clarence-rockland public library**

Seconded By:

**Margaret Maclean, Thunder Bay Public Library**

**Motion**

**To approve the expenditure of up to $2,000.00 CAD for the ED to attend PLA in 2018**

Moved By:

**Sonya doyle, south river-machar union public library**

Seconded By:

**pierre giroux, grimsby public library**

**Motion**

To go out of camera at 5:06 pm

Moved By:

**sabrina saunders, blue mountains public library**

Seconded By:

**kathy fisher, ottawa public library**

**Motion**

To receive the information presented in-camera

Moved By:

**margaret maclean, thunder bay public library**

Seconded By:

**vickery bowles, toronto public library**

**Motion**

To approve the motions passed in camera

Moved By:

**rebecca hunt, temiskaming shores public library,**

Seconded By:

**margaret maclean, thunder bay public library**

**Minutes of Post Board Meeting**

The agenda was presented in an oral presentation by Stephen Abram, Executive Director with the following attendees: Christina Blazecka, Samara Cull, Rebecca Hunt, Kathy Fisher, Sheri Mishibinijima, Catherina Rouse, Pierre Giroux, Sabrina Saunders, Sonya Doyle, Vickery Bowles, Maureen Barry, Margaret Maclean, Jennifer LaChapelle, Pierre Giroux, Julia Merritt, Elizabeth Glass.

Regrets: Anand Date, Wayne Greco, Margie Singleton, Rose Vespa, Paul Ainslie, Ross Parry

**Motion**

To select the Executive Committee for 2018

|  |  |
| --- | --- |
| Chair | Julia Merritt |
| Vice Chair | Paul Ainslie |
| Treasurer | Wayne Greco |
| Secretary | Stephen Abram |
| Past Chair | Margie Singleton |

Moved By:

**margaret maclean, thunder bay public library**

Seconded By:

**pierre giroux, grimsby public library**

**Motion**

To amend the teleconference minutes of Jan. 22, 2018.

Moved By:

**Maureen Barry, Burlington public library**

Seconded By:

**sabrina saunders, blue mountains public library**

**Motion**

To receive the Executive officers for 2018.

Moved By:

**samara cull, armstrong public library**

Seconded By:

**kathy fisher, ottawa public library**

**Ajourned: 5:08**