

# Federation of Ontario Public Libraries

**Meeting of the Board of Directors**

**Final Minutes**

**Friday, November 10th 2017**

*10:00 am – 2:00 pm*

**TORONTO REFERENCE LIBRARY – 789 Yonge Street – Founder’s Room**

Attendees: Margie Singleton, Margaret Maclean, Elizabeth Glass, Wayne Greco, Anand Date, Sabrina Saunders, Kathy Fisher, Jennifer LaChapelle, Julia Merritt, Paul Ainslie, Christina Blazecka, Rebecca Hunt, Pierre Giroux

Regrets: Sheri Mish, Ian Ross, Diane Kelly, Vickery Bowles, Sonya Doyle, Maureen Barry, Ross Parry

Absent: Amanda Simard

Staff: Stephen Abram, Helen Morrison

# AGENDA TIME (Min.)

1. **Call to Order 2**

FOPL Board of Directors meeting called to order at 10:06 am

1. **Regrets 2**

As noted

1. **Declarations of Conflict of Interest 1**
2. Stephen Abram: consulting to PLs (Waterloo PL/Edmonton P/L/St Mary’s/  
   Caledon PL, East Gwillimbury, Woodstock, Barrie, Lambton County) investments  
    in Library start-ups, teaching at iSchool (U of T) as well as a partnership and advisory  
    council position.
3. **APPROVAL OF AGENDA 2**

MOTION:

To Approve the FOPL Board of Director’s Agenda of Friday, November 10, 2017

Moved by:

Jennifer LaChapelle, Clearview Public Libraries

Seconded By:

Paul Ainslie, Toronto Public Library

/All in favour

1. **APPROVAL OF MINUTES –September 15, 2017 2**

MOTION:

To approve the minutes of September 15, 2017

Moved by:

Margaret Maclean, Thunder Bay Public Library

Seconded By:

Wayne Greco, Sault Ste. Marie Public Library

/All in favour

1. **APPROVAL OF CHAIR’S COMMENTS/REPORT 10**

* No item to receive

1. **APPROVAL OF EXECUTIVE DIRECTOR’S REPORT 10**

MOTION:

That the report of the FOPL Executive Director be received as circulated

* 2018 FOPL membership and First Nation sponsorships have been sent and cheques are being received
* We have every expectation for a good renewal
* Non-member campaign starting up for November
* Government has let a contract for the study of an Ontario digital public library initiative
* First Nations Strategy Report-every FOPL recommendation for First Nations is supported by the consultant’s review
* Stephen organized a conference call around a broadband pilot project
* John Pateman at Thunder Bay has agreed to be a northern pilot involving some smaller library systems and his first nation sponsored libraries near Thunder Bay to work with ORION to pilot the issues related to getting broadband into the north
* Will be partnering with a federal group to give $500 in a trust fund to low income families. This will be marketed through libraries. It is a good initiative and anti-poverty strategy.

Moved by:

Kathy Fisher, Ottawa Public Library

Seconded By:

Margie Singleton, Vaughan Public Libraries

/All in favour

1. **TREASURER’S UPDATE \*DOC 4 10**

MOTION

That the Federation of Ontario Public Libraries Board receive the Treasurer’s

Report for the period ending Oct. 31, 2017 and the draft budget for 2017/18.

* Engaging our auditors prior to the AGM
* Final approval of the budget will be given after we get audit report in January and any surplus funds will be moved into the investment fund in January 2018.

Moved By:

Wayne Greco, Sault Ste. Marie Public Library

Seconded By:

Jennifer LaChapelle, Clearview Public Library

/All in Favour

1. **WORKING GROUPS 25**

MOTION

To discuss the new working groups and ask for additional Board member participation in a select few

* Groups have been populated and we have good support.
* Julia Merritt asked for more board volunteers, the following individuals put their names forward
  + Kathy Fisher - Library Provincial People Capacity
  + Paul Ainslie - Marketing and Communications
  + Elizabeth Glass – Library Provincial People Capacity
* Next step is to set up a Doodle poll to meet, choose a Chair and have a work plan.

1. **ACTION: BOARD NOMINATIONS AND PROCESS 20**MOTION

to discuss the nomination committee

* Margie Singleton working on gathering up potential Board members
* Still require a French caucus rep and Small and Medium rep

1. **MARKETING PLAN PROJECT-OPEN MEDIA DESK UPDATE 25**

MOTION

To discuss the Open Media Desk project to-date

* Cohort in place starting next Tuesday
* Good lineup for January cohort
* Getting great reviews
* On the Library digital relevancy index looking at engagement measurements that are appropriate
* Hoping this will give us a platform and build towards a stronger communication presence to educate the public
* Need to position libraries as social institutions with economic power

Moved By:

Pierre Giroux, Grimsby Public Library

Seconded By:

Margaret Maclean, Thunder Bay Public Library

/All in Favour

1. **STATS PROJECT Update 15**

* Budget for Stats project to be completed dependent on the release of the data by Rod in Dec.
* Want renewed First Nation report, so we have up to date data on the indigenous issue as a key government initiative
* Report will be released at Super Conference

1. **government relations strategy 20**

* Counsel Public Affairs has been great, we have access to a team of people who advise us
* Culture Public Library program funding review is looking at a 3-4 year plan
* Minister looking for us to give them the ammunition
* Library Day is our “stake in the ground” to launch a “real ask”
* Want to do it parallel to the Culture Strategy
* Need to get opposition critics on side
* Stephen needs commitment from Board members to go to Queen’s Park on November 23
* Next step is to have Counsel Public Affairs get us invited to a breakfast caucus meeting

1. **EXECUTIVE DIRECTOR PERFORMANCE REVIEW PROCESS 15**

**The Federation’s Board of Directors moved to an in-camera session to approve the Executive Director’s performance appraisal review process**

**Motion to go in camera**

Moved By:

Pierre Giroux, Grimsby Public Library

Seconded By:

Elizabeth Glass, Toronto Public Library

/All in Favour

**Motion to come out of in camera**

Moved By:

Kathy Fisher, Ottawa Public Library

Seconded By:

Paul Ainslie, Toronto Public Library

/All in Favour

**Motion: to approve the Executive Director’s performance review process**

Moved By:

Sabrina Saunders, Blue Mountain Libraries

Seconded By:

Margie Singleton, Vaughan Public Libraries

/All in Favour

**Adjournment: 12:11**

Moved By:

Jennifer LaChapelle, Clearview Public Library

Seconded By:

Kathy Fisher, Ottawa Public Library

/All in Favour