

# Federation of Ontario Public Libraries

**Meeting of the Board of Directors**

**Minutes**

**Friday, March 22, 2019**

*10:00 am – 2:00 pm*

**TORONTO REFERENCE LIBRARY – 789 Yonge Street – Founder’s Room**

Attendees: Alicia Kilgour, Catherina Rouse, Christina Blazecka, Feather Maracle, Jennifer LaChapelle, Julia Merritt, Kathy Fisher, Margaret MacLean, Margie Singleton, Mary Chevreau, Nadine Williams, Rebecca Hunt, Sabrina Saunders, Sheri Mish, Wayne Greco

Regrets: Elizabeth Glass, Samara Cull, Sonya Doyle, Vickery Bowles, Anand Date, Paul Ainslie

Absent:

Guest(s) Brendan Howley,

Staff: Stephen Abram, Helen Morrison

# AGENDA TIME (Min.)

1. **CALL TO ORDER 2**

FOPL Board of Directors meeting called to order at 10:06 am

1. **REGRETS 2**

As noted

1. **DECLARATIONS OF CONFLICT OF INTEREST**

**Always updated at http://Stephen’s Lighthouse.com/lighthouse consulting –inc/ 1**

1. Stephen Abram: consulting to PLs (Barrie PL, Waterloo PL/Edmonton P/L/St Mary’s/  
   Caledon PL, East Gwillimbury, Woodstock PL, Gravenhurst PL, Lambton County), OMA, investments in Library start-ups, teaching at iSchool (U of T) as well as a partnership and advisory council positions.
2. **APPROVAL OF AGENDA 2**

MOTION:

To Approve the FOPL Board of Director’s Agenda of Friday, March 22, 2019,

Moved by:

Margaret MacLean, Thunder Bay Public Library

Seconded By:

Mary Chevreau, Kitchener Public Library

/All in favour

1. **APPROVAL OF MINUTES OF FOPL AGM – January 31, 2019 2**

MOTION:

To approve the Minutes of the FOPL AGM- January 31, 2019

Moved by:

Margie Singleton, Vaughan Public Libraries

Seconded By:

Wayne Greco, Sault Ste. Marie Public Library

/All in favour

a) MOTION:

To receive the new by-laws

Moved by:

Mary Chevreau, Kitchener Public Library

Seconded By:

Margie Singleton, Vaughan Public Libraries

/All in favour

1. **APPROVAL OF POST AGM BOARD MEETING –JAN. 31, 2019 5**

MOTION:

To approve the Minutes of the post AGM Board Meeting-Jan. 31, 2019

Moved by:

Margie Singleton, Vaughan Public Libraries

Seconded By:

Alicia Kilgour, Niagara Falls Public Library

/All in favour

1. **APPROVAL OF CHAIR’S COMMENTS/REPORT** **10**

* No item to receive

1. **TREASURER’S UPDATE 5**

MOTION:

That the Treasurer’s Report for the period ending February 28, 2019

be received.

Moved by:

Margaret MacLean, Thunder Bay Public Library

Seconded by:

Jennifer LaChapelle, Clearview Public Library

/All in favour

1. **APPROVAL OF EXECUTIVE DIRECTOR’S REPORT 10**

MOTION:

That the report of the Executive Director be received as circulated

* Our ministry relationships are good
* Had many ministry meetings – working on Infrastructure/Municipal/Intergovernmental/
* Francophone affairs
* Won’t know what’s in the budget until April- hoping we’ve protected our $17 million
* Talking about connectivity fund and how it relates to the $100m broadband announcement
* We feel the 100M should be for G3 and lower- taking a “wait and see” attitude
* Asked ‘Service Ontario’ that libraries stand prepared to take on this role
* We need proper webinar based training and e-training for staff on how to handle
* GLAM summit coming up in Montreal
* Queen’s Park Day –scheduled for Nov. 28- FOPL Nov. 22 board meeting date will be moved to Nov. 29, 2019
* HR Capacity committee –have done 2 surveys of CEO and high potential mgmt. candidates. Data showed soft middle
* SOLS/OLS-N/Stephen and Shelagh created a new CEO discussion list

Moved by:

Jennifer LaChapelle, Clearview Public Library

Seconded By:

Wayne Greco, Sault Ste. Marie Public Library

/All in favour

**15**

1. **2019 BOARD NOMINATION PLANNING**

MOTION:

That the board approve the nomination of Nadine Williams of the Whitchurch-Stouffville Public Library as trustee to the Small/Medium caucus.

Moved by:

Jennifer LaChapelle, Clearview Public Library

Seconded by:

Mary Chevreau, Kitchener Public Library

/All in favour

1. **FOPL BOARD COMMITMENT TO FIRST NATIONS CALL TO ACTION 10**

MOTION:

That FOPL endorse the new revised CFLA report as a definitive document as recommended by Feather Maracle

Moved by:

Feather Maracle, Six Nations Public Library

Seconded by:

Alicia Kilgour, Niagara Falls Public Library

/All in favour

1. **CFLA items 10**

MOTION:

To support the CFLA Strategic Plan

Moved by:

Margie Singleton, Vaughan Public Libraries

Seconded by:

Feather Maracle, Six Nations Public Library

/All in favour

MOTION:

To support the CFLA Federal Election Advocacy

* Fopl board will suggest to CFLA the following 3 items for election:
  + Infrastructure money for indigenous public library services
  + Money for CELA digitization and ongoing operations
  + Broadband funding

Moved by:

Feather Maracle, Six Nations Public Libraries

Seconded by:

Mary Chevreau, Kitchener Public Library

/All in favour

1. **COUNSEL PUBLIC AFFAIRS UPDATE & RECOMMENDATIONS 30**

* Stephen provided the board with a verbal report
* Stephen writing 2 press releases and has been invited to Budget Lock-up
* need to wait for line by line expenditure report
* Keeping our eye on regional consultations
* Advice-keep talking to your MPP’s

1. **ART IN YOUR WALLET BOOK PROJECT 20**

* Stephen explained to the board the success of our book and that it  
   is selling well and being used a gift for councilors/trustees

1. **BOOKVERTISING 10**

* Charitable act
* Juniper offered to do program for us
* Good initiative and good feedback but needs some ‘tweaking’

1. **WORKING GROUPS 25**

* Stephen updated the board on the current activities of the 5 working   
  groups to date

1. **MARKETING PLAN PROJECT 25**

* Brendan Howley gave a presentation on the OMD project to date
* Explained the micro-videos, podcasts, LDII, newsletter and 2019/2020  
  initiatives for discussion

1. **OTF APPLICATION 5**

* Stephen working with the Trillium Foundation to see how to   
  apply for OTF funding
* Updating OTF website - Stephen will send to our members under 20k

1. **EXECUTIVE DIRECTOR CONTRACT REVIEW 10**

* Board went in-camera to discuss the Executive Director’s  
   performance appraisal

**Adjournment: 2:25**

Moved by:

Jennifer LaChapelle, Clearview Public Library

/All in favour