



**Annual General Meeting  
2012 MINUTES**

**Wednesday, February 1, 2012 at 4:30 p.m. Room: 206D  
Metro Toronto Convention Centre – North Building - Toronto, Ontario**

**1. Call to Order / Confirmation of Quorum**

The meeting was called to order by Chair Jim Bennett at 4:35pm after validity of quorum was established.

This meeting began with 51 delegates in-person and 42 via proxy. These delegates represented a total of 68 libraries. 7 of the 7 caucuses were represented along with 1 guest. A complete list of voting libraries and delegates can be found attached to this document.

**2. Guests**

Jim Bennett introduced the following guest:  
Jim Lochrie, Certified Professional Parliamentarian

**3. Approval of Meeting Agenda**

**Motion:** A-12-01

**Moved by:** Sam Coghlan

**Seconded by:** Margaret Maclean

That the meeting agenda be approved as circulated and described in the Notice of AGM.  
CARRIED

**4. Approval of Consent Items**

The Chair asked if any person on the floor had objection to the adoption of the consent agenda as presented. Upon hearing no objection the consent items were approved with the following motion:

That the following four agenda items on the consent agenda be adopted:

1. Agenda Item 5 – To Approve the Minutes of 2011 AGM

Motion: That the minutes of the 2011 AGM be approved as circulated.

2. Agenda Item 8 – Confirmation of Acts of the Directors and Officers.

Motion: That all acts, contracts, by-laws, proceedings, appointments, elections and payments, enacted, made, done and taken in good faith by the directors and officers of the Federation to the date of this meeting, as the same are set out or referred to in the resolutions of the Board of Directors, the minutes of the meetings of the Board of Directors or in the financial statements of the Federation, are approved, sanctioned and confirmed.

3. Agenda Item 9 – Reports of the task forces and special committees.

Motion: That the reports of the Task Forces and Special Committees be received as circulated.

4. Agenda Item 11 – Nominations and Elections to the Board for 2012.

Motion: That the names of those appointed and elected to the Federation's Board of Directors by the various caucuses be received as circulated.

**Motion:** A-12-02

## CARRIED on consent

### 6. Approval of Chair's Report

Jim Bennett summarized many of the tasks and projects undertaken by Federation staff and volunteers throughout the 2011 membership year. He thanked the chairs and members of all committees for their participation in helping to meet the goals of the Federation. He also detailed the advocacy work that the Federation has done, with particular emphasis on contact with many departments in the Ontario provincial government.

Jim stated that the Federation's achievements in 2011 are directly attributable to the timely and skilled leadership of a legion of dedicated and talented volunteer members led by Federation committee chairs – Lori Sims and Larry Stewart, Ian Ross, Edith Hopkins, Shann Leighton, Lilita Stripnieks, Barry Holmes, and Terry Metcalf supported skillfully and adroitly by the Federation CEO, David Allen and Librarian Erin Menzies who have overall responsibility for the day-to-day management of the Federation. These are the key individuals who are “the heart and the soul” of Federation on whom you can always “count”.

In 2011, the Federation Executive, Directors of the Board, and library members advanced Federation advocacy positions primarily related to our four top priorities:

- 1) **Increasing provincial operating funding (PLOG) to Ontario Public Libraries**
- 2) **Gaining access to government funding streams related to early literacy programming**
- 3) **Obtaining Ontario public library infrastructure support**
- 4) **Enlarging provincial government awareness of the strategic community role of public libraries**
- 5) **Supporting FOPL First Nations caucus directors in their advocacy initiatives**

The # 1 priority of the Federation, persuading the McGuinty Liberal Government, specifically the Minister of Tourism and Culture, to increase the Provincial Portion of the Operating Grant to Ontario Public Libraries has received significant Federation attention during 2011.

*Jim invited FOPL CEO David Allen to step forward to discuss the current PLOG situation and a proposal that was recently submitted to government for consideration.*

David reported that the Federation met with the Ministry of Tourism, Culture and Sport in December 2011 and had a positive discussion regarding the needs of public libraries. The Ministry suggested that putting forward a proposal with a longer implementation plan would perhaps be more amenable to government.

As a result, Federation staff developed a revised funding proposal which was subsequently approved unanimously by the Board of Directors and then submitted to the Ministry for consideration. The reason for moving so quickly to submit the revised proposal was to ensure it was taken into account as the 2012 Ontario Budget is being developed.

Basically, the revised proposal uses different per capita rates and supplement amounts that result in a straight line increase in the funding envelope from \$18.7 million to \$43.9 million over five years. In a given year, the per capita rates and area supplements are fixed, which is consistent with the concept originally approved by members.

Our proposal was submitted to the Ministry with the following conditions:

- <sup>35</sup><sub>17</sub> Year 1 funding is announced as an ongoing, sustainable, increase, not one-time.
- <sup>35</sup><sub>17</sub> The Ministry declares its commitment to implementing the remaining four years.
- <sup>35</sup><sub>17</sub> Funding goals are updated with new population and inflation figures upon release of 2011 census data.
- <sup>35</sup><sub>17</sub> Pay equity funding is excluded from these calculations and continues to be paid at current rates.

Sabrina Saunders asked if pay equity would include the First Nation salary supplement. David stated that he wasn't sure that had been made explicit but would clarify the issue with the

government. Copies of David's presentation and the revised proposal sent to the provincial government have been made available in the Member's Area of the Federation's website <http://fopl.ca/news/5-year-implementation-plan-for-plogs/>[login required].

Jim thanked all public libraries for supporting the Federation beyond payment of their membership fees by helping Board members to attend face-to-face meetings, providing office space and other in-kind donations.

In 2012 the Federation will continue to engage vigorously in conversations of substance with government cabinet ministers and officials, opposition party leaders and their opposition party critics of government portfolios, and selected MPPs of all Ontario political parties. Specifically, FOPL representatives will meet:

1. with the Ministry of Tourism, Culture, and Sport in order to persuade the Ontario government to increase the provincial operating funding grant (PLOG) to Ontario Public Libraries in accordance with the 2011 FOPL member approved funding philosophy.
2. with Ontario ministries that provide funding for Ontario Best Start programs in order to gain access to those funding streams for Ontario public library early or emergent literacy programming where Federation sponsored research undertaken by OISE will be released in 2012 Q2 that should strengthen the Ontario public library argument.
3. with the Ontario Ministry of Infrastructure in order to convince the Ontario government to provide, in its proposed 10 year plan, a capital infrastructure fund of \$1.4B designed specifically for Ontario public libraries to be accessed by municipalities to address the identified public library infrastructure deficit.
4. with First Nations representatives and leaders as well as government ministers and officials in order to advocate for the unique needs of First Nations libraries

**Motion:** A-12-03

**Moved by:** Bill Manson

**Seconded by:** Sumiye Sugawara

That the report of the Chair be received.

**CARRIED**

7. **Approval of Treasurer's Report**

**Motion:** A-12-04

**Moved by:** Donna Bright

**Seconded by:** Sabrina Saunders

That the Audited Financial Statements and Auditor's Report for the fiscal year ended October 31, 2011 be received as circulated.

**CARRIED**

**Motion:** A-12-05

**Moved by:** Claire Dionne

**Seconded by:** Gay Kozak-Selby

That the firm Harris & Chong LLP be appointed to conduct an audit for the fiscal year ending October 31, 2012 at an estimated cost of \$5,600 + HST and that the Executive Officers be delegated responsibility for the audit terms of engagement.

**CARRIED**

**Motion:** A-12-06

**Moved by:** Jennifer LaChapelle

**Seconded by:** Claudette Richardson

That the Federation's budget for fiscal year 2011-2012 be received as circulated.

**CARRIED**

## 10. Other Business

Terry Metcalf, Chair of the Nominating Committee, stepped forward to discuss the decision to confer two honorary memberships in 2012. The bylaws allow the Board to give honorary membership to individuals who over many years have been instrumental in advancing the strategic direction, projects and organization of the Federation, and whose sound judgment, strategic acumen and cohesive leadership are respected by their colleagues. Both Barbara Clubb and Marzio Apolloni have been selected to receive this honor, effective April 1, 2012.

Jim Bennett, Vice-Chair of the Ottawa Public Library Board, spoke to Barbara Clubb's qualifications for this honor. Her contribution to the Federation includes influencing the advocacy agenda and gaining member support for proposed changes to the funding model for provincial operating grants. Barbara also spoke on behalf of the Federation at such high profile events as the annual convention of the Association of Municipalities of Ontario. In addition, she served as inspiring mentor to various Federation leaders on an ongoing basis, and ensured her library provided generous gifts-in-kind to support the Federation's operations.

Bill Manson, CEO of Caledon Public Library, spoke to Marzio Apolloni's qualifications for this honor. Marzio has been a passionate advocate for the value of public libraries in connecting people to their communities and fostering life-long learning. He served on the Federation's Board of Directors since its inception in 2005. As Board Chair from 2008 to 2010, a critical formative period for the organization, Marzio oversaw many advances in raising the Federation's profile with the provincial government, and in building the case to support public libraries. During his tenure, membership in the Federation rose by 19%.

Barbara accepted the award by phone from Winnipeg, and Marzio accepted his award in person. Both shared their remarks on their relationship with the Federation. An audio recording of the awards ceremony will be available on the FOPL website in the coming days.

## 12. Adjournment

**Motion:** A-12-07

**Moved by:** Sumiye Sugawara

To adjourn at 5:19 p.m.

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A short meeting of the 2012 Board of Directors took place for the purpose of electing officers following the AGM.