

**Federation of Ontario Public Libraries
2025 Budget Proposal**

Strat Plan Legend	
AI - Advocacy and Influence	TD - Training and Development
MVI - Marketing PL Value and Impact	OR - Organizational Resilience

	2024 Budget	2024 Actual	2025 Budget	Comments	Connection to Strategic Plan
REVENUE					
Revenue					
Sponsorships	0.00	0.00	0.00		
Gifts & Donations	0.00	450.00	0.00		
Membership Fees	280,000.00	279,227.50	280,000.00	Based on member renewals from 2024	
Grants	0.00	0.00	0.00		
Sale of Material	0.00	0.00	0.00		
Other Revenues	0.00	3,920.19	0.00	Recouperated costs for booths split with OLS	OR 1. Seek alternate sources of funding to ensure fiscal stability.
Special Peer Comparisons Fees	0.00	225.00	0.00		
Library Training & Dev Fees	0.00	0.00	0.00		
Interest Income	3,200.00	3,946.00	3,200.00	High Interest Savings Account Revenue	ensure fiscal stability.
Misc.	0.00	0.01	0.00		
Total Revenue	283,200.00	287,768.70	283,200.00		
TOTAL REVENUE	283,200.00	287,768.70	283,200.00		

EXPENSE

Payroll Expenses					
Part-Time Permanent Salaries	0.00	0.00	0.00		
Contract & Temporary Staff	0.00	0.00	0.00		
EI Expense	0.00	0.00	0.00		
CPP Expense	0.00	0.00	0.00		
Total Payroll Expense	0.00	0.00	0.00		

Office Consultants

Executive Director	113,366.00	94,780.47	113,366.00		
Administrative Assistant	23,400.00	17,736.00	31,500.00	Change in administrative position	OR - Creating a more resilient organization.
Marketing & Social Media	9,000.00	5,350.00	9,000.00		
Total Office Consultants	145,766.00	117,866.47	153,866.00		

Administrative Expenses					
Admin Meeting	200.00	0.00	200.00		
Admin Travel	6,500.00	13,872.65	14,000.00	Includes accomodations and mileage for all municipal conferences and OLA, misc meeting travel, and deputations across the province	See Conferences and Exhibitions
Admin Professional Development	2,260.00	2,260.00	0.00	APLL Course Ended	
Total Administrative Expenses	8,960.00	16,132.65	14,200.00		

Board Expenses					
Board Travel	6,000.00	4,782.49	6,000.00		
Board Meeting	2,000.00	3,288.24	2,500.00		
Board Professional Development	0.00	0.00	0.00		
Board Recruitment	0.00	0.00	0.00		
Annual General Meeting	0.00	33.99	0.00		
Legal	0.00	1,629.80	0.00	Trademark fees - not expected again in future	
Board Appreciation	500.00	0.00	500.00		
Total Board Expenses	8,500.00	9,734.52	9,000.00		

Committee Work					
CELUPL	500.00	0.00	500.00		
Working Groups	0.00	0.00	0.00		
Total Committee Work	500.00	0.00	500.00		

Operational Expenses					
General Office Supplies	500.00	123.86	250.00		
Postage & Courier	500.00	1,160.98	1,200.00		
Photocopying Supplies	150.00	0.00	0.00	Collapsed into printing	
Printing	150.00	1,982.89	2,000.00		

Telephone	2,000.00	2506.59	3,000.00	Two cell phones	OR 5. Overcome challenges of diversity and geography.
Telecommunication	200.00	0.00	0.00	Zoom moved to software line	OR 5. Overcome challenges of diversity and geography.
Insurance	1,700.00	1,972.40	2,000.00		
FOPL Memberships	3,700.00	725.00	3,700.00	NIKLA, CFLA, Ontario Nonprofit Network, Ontario Library Association	MVI 2. Inspire and mobilize the library community. MVI 5. Pursue partnerships beyond traditional library partners such as AMO, school boards, vendors and media.
Subscriptions	0.00	0.00			
Total Operational Expenses	8,900.00	8,471.72	12,150.00		

Furniture & Equipment

Furniture	0.00	0.00	0.00		
Equipment	0.00	342.34	500.00		
Information Technology Hardware	1,000.00	0.00	1,000.00	Standing budget for repairs or replacements	
Information Technology Software	1,700.00	642.90	1,200.00	Quickbooks, Hootsuite, Canva, Zoom	
Total Furniture & Equipment	2,700.00	985.24	2,700.00		

Finance

Bank Charges & Interest	600.00	574.05	600.00		
Credit Card Charges	100.00	225.00	100.00		
Audit	8,200.00	7,966.50	8,200.00		
Services & Consultants	0.00	734.51	500.00		
Total Finance	8,900.00	9,500.06	9,400.00		

Marketing & Promotion

Conferences & Exhibitions	20,000.00	13,973.28	15,000.00	OLA booth, ROMA, AMO, FONOM	TD 2. Share expertise at professional conferences and events such as OLA Super Conference and Marketing Think Tank. AI 1. Build relationships with provincial elected officials and civil service to influence government policy and practices. AI 3. Support members' libraries efforts in municipal government advocacy. AI 5.
Advertising & Promotions	250.00	0.00	250.00		
Special Events	0.00	29.84	0.00		

Publications & Printing	500.00	94.82	500.00		
Presentation Supplies	500.00	714.16	500.00		
Indigenous Language Translation	3,000.00	0.00	3,000.00	Standing budget	AI 4. Support First Nations libraries with national and provincial advocacy.
French Language Translation	1,000.00	0.00	1,000.00	Standing budget	
Website	750.00	3249.09	2,000.00	Annual domain and server costs	OR 2. Grow and retain membership through increased member engagement.
Total Marketing & Promotion	26,000.00	18,061.19	22,250.00		

Programs & Projects					
Contract Services	0.00	0.00	0.00		
Research & Development	600.00	282.50	600.00		MVI 3. Develop and provide research to inform marketing initiatives.
Statistician Fees	0.00	0.00	0.00		
Library Member Training	0.00	0.00	0.00		
Working Groups	5,000.00	0.00	5,000.00	Standing budget	OR 4. Increase involvement and contribution of FOPL Working Groups.
Legal Opinions	0.00	0.00			
Public Relations Services	50,000.00	47,954.75	50,000.00	Slight increase in annual fee from CPA, lobby days Queens park	AI 2. Collaborate with other library associations, organizations, and agencies to lobby for public libraries in provincial political arena such as Library Day at Queen's Park.
Total Programs & Projects	55,600.00	48,237.25	55,600.00		

Miscellaneous Expense					
UNKOWN EXPENSE	0.00	0.00			
Write-off	0.00	0.00			
Total Miscellaneous Expense	0.00	0.00	0.00		

TOTAL EXPENSE	255,876.00	229,248.33	279,666.00		
----------------------	-------------------	-------------------	-------------------	--	--

NET INCOME	27,324.00	58,520.37	3,534.00		
-------------------	------------------	------------------	-----------------	--	--