Minutes

Federation of Ontario Public Libraries

Meeting Date: Dec 13, 2024
Meeting Time: 10:00a.m.
Location: Virtual via Zoom
Secretary: Dina Stevens, Executive Director/Secretary of the Board

In Attendance: ***Francophone Caucus*:** Catherina Moskau
***Large Urban Caucus*:** Wayne Greco, Margie Singleton, Alicia Subnaik-Kilgour
***Small & Medium Caucus*:** Jodie Delgado
***Northern Caucus*:** Rebecca Hunt
***Rural Caucus*:** Susan McGibbon
***Toronto Caucus*:** Vickery Bowles, Lisa Radha Vohra, Jonathan Hoss, Paul Ainslie
Former Library Leaders: David Harvie
Guests: Sarah McDonough, Shaun Roberts

Regretss: Feather Maracle, Kathleen Copegog, Sarah Vaisler, Jennifer La Chapelle
Absent: Kathy Fisher, Beverley King, Nadine Williams

FOPL Team: Dina Stevens, Executive Director, Diana Chiavaroli, Administrative Assistant

Prepared By: Diana Chiavaroli, Administrative Assistant

1. Call to Order & Roll Call

The Q3 Board Meeting was called to order at 10:03 a.m. by the Vice Chair.

2. Land Acknowledgement

3. Regrets

As noted above.

4. Declarations of Conflict of Interest

None.

5. Approval of the Minutes of the September 20, 2024 Board Meeting

Minutes were amended to be in the third person.

Moved by David Harvie and seconded by Wayne Greco, THAT this Board approve, as amended, the minutes of the September 20, 2024 board meeting. CARRIED.

6. Approval of the Agenda.

Moved by Jonathan Hoss and seconded by Susan McGibbon, THAT this Board approve as circulated, the FOPL Board Agenda of December 13, 2024. CARRIED.

Motion to move to In-Camera Session

Moved by Catherina Moskau, seconded by Margie Singleton THAT this Board go into Closed Session at 10:15 a.m. CARRIED.

In- Camera Session

An Advocacy update was provided.

Exit In- Camera Session

Moved by Jodie Delgado, seconded by Margie Singleton, THAT the Board exit the Closed Session at 10:45 a.m. CARRIED.

Moved by David Harvie, seconded by Rebecca Hunt, THAT the Board accept the report from the Closed Session as information. CARRIED.

7. Treasurer's Report

The ED reviewed the treasurer's report, noting key items. The possibility of providing forecasting was inquired about. The ED and admin will investigate this possibility.

Moved by Vickery Bowles and seconded by Catherina Moskau, THAT the Board received this report as information. CARRIED.

7a. was delayed, to be reviewed after Item 9.a.i.

8. Executive Director's Report

The ED provided a summary of the report, highlighting advocacy updates and consultations.

Moved by Jonathan Hoss and seconded by Margie Singleton, THAT this Board receive the Executive Director's Report, as amended, as information. CARRIED.

9. Working Group and Committees – Reports and Updates

a. Research and Development Working Group

i. Power BI Dashboard Demo

[Sarah McDonough and Shaun Roberts joined the meeting]

A demonstration of the new Data Dashboard hosted by PowerBI was provided. Data architecture was updated when FOPL migrated to Microsoft. This data is now stored by FOPL infrastructure. The updated dashboard was well received all around. The Board extended their thanks and appreciation to the working group and looks forward to the rollout of the final product. It was suggested that a demo of the dashboard be done at the OLA Superconference. The ED will look into how this might be accomplished.

Moved by David Harvie and seconded by Jodie Delgado, THAT this Board receive the Research and Development Working Group's report as information. CARRIED.

[Sarah McDonough and Shaun Roberts left the meeting]

7. Treasurer's Report

a. 2025 Operating Budget

The ED reviewed the operating budget for 2025, highlighting adjustments that were made compared to the 2024 budget. Answers were provided to a few minor questions.

Moved by Wayne Greco and seconded by Catherina Moskau, THAT the Board approve the 2025 Operating Budget. CARRIED.

9. Working Group and Committees – Reports and Updates

b. Indigenous Libraries Partnership Working Group

An update was provided by the ED, noting work being done to improve communications with FN Public Libraries. Emphasis will be placed on the FN Salary Supplement – noting that it is available, and requesting feedback regarding how it is being used, and how it is making a difference. Preparations continue on a letter to connect FN libraries with their sponsor libraries.

Moved by Alicia Subnaik-Kilgour and seconded by Jonathan Hoss THAT the Board receive the Indigenous Libraries Partnership Working Group's report as information. CARRIED.

c. French Translation Working Group

A brief update was given regarding translated documents.

Moved by Catherina Moskau and seconded by Vickery Bowles THAT the Board receive the French Translation Working Group's report as information. CARRIED.

10. Deferred Business

a. CELUPL Terms of Reference

Deferred to next meeting.

Moved by Margie Singleton and seconded by Wayne Greco THAT this item is deferred to next meeting. CARRIED.

11. New Business

a. Terms for Board Members

Board Members whose terms are up in 2025 were noted so decisions can be made regarding running for re-election. By-laws regarding terms were reviewed. The ED will request a formal decision on re-elections in a couple weeks.

Moved by David Harvie and seconded by Beverley King THAT the Board receive the report as information. CARRIED

b. Letter of Support for Big City Mayors

The ED provided an explanation of the letter. The issues of social security and FOPL's role in advocacy for social services was discussed.

Moved by David Harvie and seconded by Jodie Delgado THAT the Board receive the report as information. CARRIED.

c. Strategic Plan Launch

ED provided an explanation of the promotion and marketing for the strategic plan launch. It was recommended that an outside professional be used for the task. Three quotes from one marketing firm were provided. The Board discussed the options and provided feedback. The policy regarding RFPs was reviewed. Timing of rebranding versus the strategic plan launch was discussed.

Moved by Wayne Greco and seconded by David Harvie THAT the Board approve the budget of an additional $12,000 in 2025 for this project. CARRIED.

12. Next Meeting

Wednesday, January 29th, 2024
4:00PM
Location TBD – OLA Superconference

A short update was provided on the situation in the Niagara region regarding library budgets and non-renewal of FOPL membership. Many of the regions put forward formal motions to the province to increase the PLOG. Consensus was that budget was the determining factor in non-renewal.

13. Adjournment

Moved by Margie Singleton and seconded by Wayne Greco THAT the meeting be adjourned. CARRIED.

The Board meeting was called to adjourn by the Chair at 12:45.

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Paul Ainslie, Chair Dina Stevens, Board Secretary