# Minutes

Federation of Ontario Public Libraries

Meeting Date: January 24, 2024
Meeting Time: 6:00p.m.
Location: Hybrid, OLA SuperConference
Secretary: Dina Stevens, Executive Director/Secretary of the Board

In Attendance: ***First Nations Caucus***: Feather Maracle, Kathleen Copegog
***Francophone Caucus***: Catherina Moskau
***Large Urban Caucus***: Wayne Greco, Alicia Subnaik-Kilgour, Margie Singleton, Kathy Fisher
***Small & Medium Caucus***: Jodie Delgado, Matthew Corbett, Anne Smith
***Northern Caucus***: Sue Melcher
***Rural Caucus***: Susan McGibbon, Jennifer La Chapelle
***Toronto Caucus***: Paul Ainslie, Lisa Radha Vohra, Vickery Bowles
***Former Library Leaders:*** None
***Guests:*** None

Regrets: David Harvie, Mary Chevreau
Absent: Nadine Williams

FOPL Team: Dina Stevens, Executive Director

Prepared By: Dina Stevens, Executive Director

## 1. Call to Order & Roll Call

The Q1 Board Meeting was called to order at 6:13 p.m. by the Chair.

## 2. Regrets

As noted above.

## 3. Approval of the Minutes of the September 8, 2023 Board Meeting

Moved by Margie Singleton and seconded by Feather Maracle, THAT this Board approves the minutes of the September 8, 2023 board meeting.

## 4. Approval of the Minutes of the December 1, 2023 Board Meeting

Moved by Alicia Subnaik-Kilgour and seconded by Wayne Greco, THAT this Board approves the minutes of the December 1, 2023 board meeting.

## 5. Approval of the Agenda.

Moved by Catherina Moskau and seconded by Alicia Subnaik-Kilgour, THAT this Board approve as circulated, the FOPL Board Agenda of January 24, 2024. CARRIED.

## 6. Treasurer's Report

The unaudited financial statements for the reporting period ending December 31, 2023 were presented to the board. Wayne Greco provided comments on a few items of note and a summary of the treasurer's report. Auditors for the 2023 fiscal year end have been engaged. The current Visa limit of $10,000 is no longer sufficient to cover the needs of FOPL banking. It has been requested that we raise this limit to $20,000 which would require a restricted fund of the same amount as per Scotiabank policy for non-profit organizations.

Moved by Wayne Greco and seconded by Lisa Radha Vohra, THAT this Board receive this report as information for the period ending December 31, 2023; and THAT this Board approve an increase to the FOPL Visa card for a $20,000 limit. CARRIED.

## 7. Executive Director's Report

The Executive Director has provided a summary of the report, highlighting a few key points.

Moved by Jodie Delgado and seconded by Matthew Corbett, THAT this Board receive the Executive Director's Report as information. CARRIED.

## 8. Working Group and Committees – Reports and Updates

a. Research and Development Working Group

The flyer that the working group created was presented to the board. Suggestions were made by Lisa Radha Vohra to improve engagement at tradeshows by coordinating the language on the flyer with other promotional materials. It was suggested to simplify the language that is commonly used by library professionals like "database" so that everyone can understand what we mean, such as using "research" instead.

b. Strategic Planning Project Team

A survey was sent out to members and board to gather feedback to inform the strategic planning process. Survey results were distributed and discussed.

Moved by Catherina Moskau and seconded by Feather Maracle, THAT this Board receives these reports as information. CARRIED.

## 9. Deferred Business

a. ONCA Compliant Bylaws

After some research, it has been concluded that our FOPL Bylaws are in ONCA compliance and do not need to be changed.

Moved by Matthew Corbett and seconded by Kathy Fisher, THAT this Board this report as information. CARRIED.

b. CELUPL Terms of Reference

Deferred.

c. Intellectual Freedom Statement / Adoption

Deferred.

## 10. New Business

a. Targeted PC Caucus Outreach

A summary of the report was provided by the Executive Director.

Moved by Alicia Subnaik-Kilgour and seconded by Lisa Radha Vohra, THAT this Board this report as information. CARRIED.

## 11. Next Meeting

March 28, 2024
Audit Approval Meeting
Virtually on Zoom

Friday, April 24th, 2024
Post AGM
Virtually on Zoom

## 12. Adjournment

The Board meeting was called to adjourn by the Chair at 7:24p.m.

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Paul Ainslie, Board Chair | Dina Stevens, Board Secretary